

DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	<b>Board of Electrical Examiners</b>
MEETING DATE AND TIME:	<b>Wednesday, October 5, 2011 at 8:30 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES APPROVED:	November 2, 2011

**MEMBERS PRESENT**

Daniel Creedon, Vice-President, Professional Member  
Robert Sharp, Professional Member  
Jerry Craig, Professional Member  
Jack King, Continuing Education Officer, Professional Member  
Nathan Schreppler, Board Secretary, Public Member  
Frank Beebe, Public Member

**ABSENT**

Robert MacLennan, President, Professional Member  
William Poore, Public Member  
Richard Millar, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

James Collins, Director  
Kay Warren, Deputy Director  
Danny Stevenson, Deputy Attorney General  
Jennifer Witte, Administrative Specialist II

**OTHERS PRESENT**

Clayford Reid  
George DeBenedictis  
Dwight Francis

**CALL TO ORDER**

Mr. Creedon called the meeting to order at 8:52 a.m.

**REVIEW OF MINUTES**

A motion was made by Mr. Sharp, seconded by Mr. Beebe, to approve the minutes from the September 7, 2011 meeting as presented. The motion was unanimously carried.

**UNFINISHED BUSINESS**

The agenda was amended to start the meeting off with the discussion of the Homeowners Permits.

### Discussion of Homeowners Permits

Mr. Sharp stated that the Board has had a lot of discussion on ways to improve the Homeowners permits, ways to eliminate the Homeowners permits, and the possibility of the inspection agencies handling the Homeowners permits all together.

Director Collins advised the Board that the Division is seeing examples where a Homeowner is getting the permit then having an electrician do the work and asked if this was one of the major concerns of the Board.

Mr. Sharp said that not only is this one of the Boards concerns, but more importantly there is no follow up on the final inspections being completed. In addition, how do we police that the Homeowner is actually the one doing the electrical work and verify that the inspection is done.

Director Collins feels that the Board will only get so far with this topic and that the Board should create a climate where the Homeowner knows that they need to comply and suggested that at the time that the Homeowner pulls the permit they select an inspection agency at which point the Division can notify that inspection agency that they should have a request for a rough-in inspection within a specific timeframe. In addition, the Board should have stiff penalties in place where if the rough-in inspection is bypassed the Homeowner could be subject to de-constructing their project.

The Board was very responsive to Director Collins suggestions and work with the DAG to draft up some changes to be reviewed at future meetings.

### Proposal to Deny Hearing – Clayford Reid

The hearing went on record at 9:20 a.m.

Mr. Stevenson introduced this was a proposal to deny hearing for Mr. Reid for not meeting the qualifications for licensure.

The Board members were introduced.

Mr. Reid waived the right to legal counsel and was sworn in.

Mr. Reid testified that he has 30years experience which began in 1981 at a vocational school in the Bahamas. In 1987, he came to the States where he went through electrical and HVAC training through various schools including CHI Institute and Easton Montgomery Vocational School. Six years ago he started his own electrical services business. Mr. Reid added that he also got his ICC certification through Philadelphia.

Mr. Stevenson had marked as Board's Exhibit 1 a packet of documents including: application for licensure, employer verifications from Garney Morris and Swartley Brothers, certificate of insurance, proposal to deny letter and USPS postal green card signed by Mr. Reid, Mr. Reid's request for a hearing, the hearing notice and the USPS postal green card signed by Mr. Reid.

Mr. Stevenson also marked as Respondent's Exhibit 1 a packet of documents Mr. Reid brought with him including: various certificates of completion from continuing education courses through IAEI, a copy of the Pennsylvania license, additional continuing education certificates of completion and county licenses, the Master Electrical exam scores, and a student progress report from CHI Institute.

Mr. Reid answered questions from the Board members.

In closing, Mr. Reid stated to the Board that he wants to prove to the Board that he will be giving 110% versus 100% in his electrical services to the State of Delaware.

The hearing went off record and into deliberations.

The hearing went back on record at 9:36 a.m.

A motion was made by Mr. Sharp, seconded by Mr. Beebe, to approve the Master Electrician application by exam. The motion was unanimously carried.

The hearing went off record and adjourned at 9:39 a.m.

Verbatim testimony was taken by a court reporter.

#### Proposal to Deny Hearing – Dwight Francis

The hearing went on record at 9:50 a.m.

Mr. Stevenson introduced this was a proposal to deny hearing for Mr. Francis for not meeting the qualifications for licensure.

The Board members were introduced.

Mr. Francis waived the right to legal counsel and was sworn in.

Mr. Stevenson had marked as Board's Exhibit 1 a packet of documents including: application for licensure, tax form Schedule C's, a copy of the proposal to deny letter and USPS postal green card signed by Mr. Francis, Mr. Francis's request for a hearing, a copy of the hearing notice with USPS postal green card signed by Mr. Francis, a copy of the re-schedule hearing notice with USPS green card, and fax from Mr. Francis stating that he would be at today's hearing.

Mr. Francis testified that he attended a trade school for one year then gained 6 years experience from 1999-2006 under the supervision of a Master Electrician, Keith Martin, in Pennsylvania.

Mr. Francis answered questions from the Board.

Mr. Francis brought in numerous documents for reference but was not able to produce a full 6 years of W-2 verification of full time employment with Keith Martin Electrical Co.

A motion was made by Mr. King, seconded by Mr. Beebe, to schedule a continuance hearing for the November 2, 2011 meeting. The motion was unanimously carried.

Mr. Francis took additional questions from the Board in reference to the type of work he performed while working for Keith Martin Electrical Co., in which Mr. Francis stated that he had only performed residential and commercial but no industrial.

The hearing went off record and adjourned at 10:10 a.m.

Verbatim testimony was taken by a court reporter.

### Signing of Decision and Orders

The Decision and Order from the Proposal to Deny hearing for Robert Jerdon was signed by the Board.

The Compliance to the Decision and Order for Darryl Malone was signed by the Board.

### Final Denial of Applications

With no additional documentation received, a motion was made by Mr. Sharp, seconded by Mr. Creedon, to deny the Homeowners Permit application of Robert Coleman. The motion was unanimously carried.

### New Business

#### Review of Examination Applications

A motion was made by Mr. Creedon, seconded by Mr. Sharp, to approve the Master Electrician upgrade application of Michael Mahan, the Master Electrician application of David Spicer, and the Limited Electrician application of Brandon Ksiazek. The motion was unanimously carried.

#### Review of Reciprocity Applications

A motion was made by Mr. Sharp, seconded by Mr. Creedon, to approve the Master Electrician applications of John Downing, John Lee, Michael O'Neill, Vander Covington, Walter Keneson, and Robert Susi. The motion was unanimously carried.

#### Review of Continuing Education

A motion was made by Mr. King, seconded by Mr. Creedon, to approve the following continuing education courses as follows:

##### JD Electrical Programs

- Analysis of Changes NEC 2011, 8 hours
- IAEI 2008 Working Spaces, 4 hours
- IAEI Conductor Installations, 4 hours

##### JADE Learning

- Introduction to Role of Foreman (online), 5 hours

##### Mike Holt Enterprises, Inc.

- Changes to the NEC 2011 Seminar, 8 hours
- Grounding vs. Bonding, Based on the 2011 NEC Seminar, 8 hours
- 2011 NEC Requirements for Solar Power Seminar, 8 hours
- NFPA 70e Safety Online Course, 2 hours

##### Institute for Technical Advancement, LLC.

- NEC 2011 Part 1, 4 hours

- NEC 2011 Part 2, 4 hours
- Grounding and Bonding Part 1, 5 hours
- Grounding and Bonding Part 2, 5 hours
- Electrical Calculations Part 1, 5 hours
- Electrical Calculations Part 2, 5 hours
- Hazardous Locations, 5 hours
- Residential Electric Systems Part 1, 5 hours
- Residential Electric Systems Part 2, 5 hours
- Transformers, 5 hours
- Conduits and Raceways, 5 hours
- Pools, Spas and Hot Tubs, 5 hours
- Alternate Power Systems, 5 hours
- Home Automation and Smart Home Technology, 2.5 hours
- Electrical Estimating Part 1, 4 hours
- Electrical Estimating Part 2, 4 hours
- Lighting and Illumination Part 1, 4 hours
- Lighting and Illumination Part 2, 4 hours
- Motors and Motor Controls, 4 hours
- Variable Frequency Drives, 4 hours
- Intrusion Detection Systems Part 1, 2 hours
- Intrusion Detection Systems Part 2, 2 hours
- Industrial Electrical Practices Part 1, 4 hours
- Industrial Electrical Practices Part 2, 4 hours
- Electrical Systems for Health Care Facilities, 4 hours

#### Bruce Bowman

- 2011 NEC Update, 5 hours
- Common Violations of the NEC, 5 hours
- Grounding Electrical Systems/Pools & Spas, 5 hours

The motion was unanimously carried.

A motion was made by Mr. King, seconded by Mr. Creedon, to deny the Financial Recordkeeping for Contractors Parts 1 & 2 continuing education courses from the Institute for Technical Advancement, LLC. for not being directly related to professional growth. The motion was unanimously carried.

#### Re-review of Continuing Education Applications

A motion was made by Mr. King, seconded by Mr. Sharp, to approve the continuing education applications of Alan Chech Electrical Seminars contingent upon review by the Board President. The motion was unanimously carried.

#### Reactivation of Electrical License

A motion was made by Mr. Sharp, seconded by Mr. Creedon, to table the reactivation of the electrical license of Terry Oakes for further research. The motion was unanimously carried.

#### Complaints Open/Closed

01-04-09-Forwarded to AG's Office

01-01-11-Assigned  
01-02-11-Assigned  
01-03-11-Assigned  
01-04-11-Assigned

#### **OTHER BUSINESS BEFORE THE BOARD**

There was no other business before the board.

#### **PUBLIC COMMENT**

There was no public comment.

#### **NEXT SCHEDULED MEETING**

The next scheduled meeting will be held on Wednesday, November 2, 2011 in Conference Room A, second floor of the Cannon Bldg. 861 Silver Lake Blvd. Dover DE.

#### **ADJOURNMENT**

A motion was made by Mr. Beebe, seconded by Mr. Sharp, to adjourn. The motion was unanimously carried. The meeting was adjourned at 10:28 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Jennifer L. Witte". The signature is written in a cursive, flowing style.

Jennifer Witte  
Administrative Specialist II